

Equipment Loan Form 2/19/22

All Souls Unitarian Universalist Church
1330 Gotham
315-788-2742 allsoulsuuchurch@gmail.com

Church office holds this form until equipment is returned. Complete one form per item.

Person Requesting Equipment:

- Name: _____
- Address: _____
- Email _____
- Telephone: _____

Equipment to be Borrowed. (Be SPECIFIC with numbers and descriptions):

Condition of Equipment when Borrowed: POOR / FAIR / GOOD / MINT (Please Circle ONE)

Date of Equipment Pick-Up: _____/_____/20_____

Signature of Borrower: _____

Church Officer Authorizing Loan _____

Signature of Authorizer _____

When equipment is returned, return this form to the borrower as a receipt.

Date of Equipment Return: _____/_____/20_____

Condition of Equipment when Returned POOR / FAIR / GOOD / MINT (Please Circle ONE)

Name and Signature of Church Officer Accepting Return

Church Officer Accepting Return _____

Signature of Accepting Officer _____