

**All Souls Unitarian Universalist Church of Watertown NY**  
**Minutes of the Board of Trustees Meeting**  
**July 22, 2022**

**Board Members Present:** Heather Winn, President; Amy Summerville-Loomis, Vice President; Eleanor Allen, Treasurer, Trustees: Joanne Harter, Shannon Starkweather-Burke, Catherine Burns, Janine LaClair

**Board members Absent:** Sarah O'Connell

**Others Present:** Angelo Guarino (Bookkeeper), Harriet McMillan, Robert South, Rebecca Carr

**Preliminaries:** - Heather

After reading the Board Covenant to us it was established that Robert would be our Process Observer for this meeting. Board members received by email two versions of the description for the Process Observer, including one given to us by Rev. Marty Pelham last year.

**Call to Order**

Heather called the meeting to order at 9:33 am.

**Minutes** – prepared by Patricia Sutherland, outgoing Board Secretary

Eleanor moved and Catherine seconded **that we approve the minutes from the previous meeting as written.** Motion **carried.**

**Treasurer's Report** - Eleanor

Angelo was available and present to answer any questions. Eleanor noted that we had received an additional check from Church Mutual for \$37,515.44 for church contents. After the 8% for insurance adjuster services, we will still have about \$35,000. As of the June financial report, the church had received \$211,106 from the insurance company and had paid out \$136,625.67 toward costs thus far. She also noted that the June report indicated the contributions the church has made toward the Unirondack scholarship and membership as well as dues to NY UU Justice and our Fair Share to the UUA. Next year this assessed share will be \$6,010 but this will be paid on a monthly basis. We also disbursed our Generosity Plate contributions of \$205 each to Planned Parenthood and the Victims Assistance Center. There were no questions.

**Vice President's Report** - Amy

Amy did not have a report but noted she is back in the area and looking forward to seeing everyone again. Robert noted that in last month's report he had mentioned a request to use our building on August 13 for a wedding shower. After a discussion on whether the building would be ready and safe for visitors at that time, and noting that Rev. Hurt would be visiting that weekend, it was decided that Robert as office representative would notify the party that it would not be available.

## **President's Report / Executive Committee Report- Heather**

I cannot believe that July is almost gone. This means that the summer is halfway over! I have been kind of quiet over here because the kids have been so busy,

Payton spent a week at Unirondack and once again came home full of stories about adventures and new friends.

Rhian had her first ever sleep away camp experience at Camp Hollis. She loved it so much she's going back for round 2 the first week in August. In the meantime it's a week of day camp.

Hassan has been doing summer school with speech and occupational therapy getting ready for kindergarten in the fall.

I am juggling all this in between the "I'm boreds" and requests for the pool and the park. So while I may be quiet and busy running kids around I am still reading emails and doing my best to stay up to date on what is going on at the church.

There was no additional report from the Executive Committee.

## **Committee Reports**

### **Finance Report - Eleanor**

No report at this time.

### **Building and Grounds Report - Rebecca**

Rebecca reported that she had spoken with Diego and he feels the building will be ready in about a month for holding services. She also noted that she has been investigating various security systems because of issues with the current provider, Doyle. Eleanor noted a bill from them for \$31, which Robert noted was for a battery which he will install. It's not known whether that will help the issue, for the time being the system is not operational. It may also be a quite dated system. Shannon's father-in-law lives in another state but is knowledgeable about these systems, and she will ask him for his input and he will be provided with the building blueprints.

### **Outreach Report - Catherine**

No report but Catherine brought up the idea of getting involved with UU the Vote to encourage unregistered voters to do so before the fall election.

### **Worship Report – Eleanor**

Eleanor reported that Rev. Hurt is currently planning to be here the weekend of August 12-14, to attend the McMillan Brunch on Saturday and present the service on Sunday with a congregational conversation to follow. In the event that the church is not ready by then, Warren is looking into reserving the covered pavilion at Thompson Park.

## **Religious Education**

No Report.

## **Ad Hoc Committees**

### **Transition Team**

See Worship Report

## **New Business**

Eleanor asked the board to consider what specific points for discussion we would like to see Rev. Hurt address, and to email her with those.

**Future Board Meeting Schedule**

The Board going forward will meet on the 4<sup>th</sup> Friday of the month by Zoom at 9:30 am. The next meeting will be held on Friday, August 26, 2022.

**Process Observer Report - Robert**

Robert stated that even though we started a few minutes late, the meeting was quite brief and the process worked well: “real slick.” People did not talk over or interrupt. However, he noted that we still needed to make annual appointments for the registrar, the collector and the Memorial Garden committee. Robert was appointed registrar (Catherine held that position previously); he noted that the membership book is located in the office. Eleanor moved and Joanne seconded that motion and it was carried. Warren was appointed collector again, (pending his acceptance); that was moved by Heather and seconded by Joanne and carried. The Memorial Garden appointment will be on next month’s agenda. Catherine noted that we had brought in a professional landscaper for an estimate but that it was quite high.

Heather adjourned the meeting at 10:15 am.

Respectfully submitted,

Sarah O’Connell, Secretary